



Florida Board of Certified Investigators, Inc.

Florida Certified Investigator Professional Certification Program

PO Box 2896 – Dunedin, FL 34697

Message 407-309-7203 Fax 813-283-0015

Florida Certified Investigator Application

The goal of the Florida Board of Certified Investigators, Inc. in offering the Florida Certified Investigator program is to affirm the professionalism and credibility of the individual Florida Private Investigator, thus helping to protect the public. The program establishes high standards of knowledge of the practice of private investigations. The requirement of continuing education demands instruction in Professional Conduct and Ethics, Investigative Legal Issues, Statutory Compliance (Chapter 493) and Investigative Techniques. Florida Certified Investigators elevate the standards of the industry. You, as an applicant, are making a commitment to these same goals and if approved are expected to maintain this dedication to standards of excellence.

1. **Qualification for the FCI requires a minimum three years of investigative experience** supported by:
 - a. Documentation confirming a minimum of **three (3) years of licensed investigative experience including not less than one (1) year as a Florida licensed Class C or CC private investigator under Chapter 493 of the Florida Statutes**, or in place thereof,
 - b. Documentation confirming not less than **three (3) continuous years of similar duties as a full time investigative employee of an attorney, insurance company or law enforcement agency, whose position was exempted from Florida private investigative licensure**, or in place thereof,
 - c. Documentation confirming not less than **three (3) continuous years of similar duties as approved by the FBCI**.
2. A thorough knowledge of general investigative techniques, statutory issues, ethics and legal issues, exhibited through the **passing of a proctored examination with a minimum score of 70%**.
3. **Three letters of recommendation** from clients and/or investigative professionals.

A recent identification photograph and a check for \$150.00 must accompany this application. If an applicant fails to qualify for certification, the fee will be returned less a \$35.00 application fee. Membership in a professional investigation association is not required, however it is encouraged. All eligibility decisions of the Florida Board of Certified Investigators, Inc. are final. Checks payable to: Florida Board of Certified Investigators, Inc. Online payment and FCI Test Scheduling at: http://www.floridafci.org/Florida_Certified_Investigator_Testing_Program.cfm

Contact Information for FCI website

FL PI License: _____

Name: _____ Date: _____
Last First Middle

Address: _____

City: _____ State: _____ Zip Code: _____

Tel: _____ Website: _____

Cell: _____ E-Mail: _____

FAX: _____ Facebook: _____

Toll Free: _____ LinkedIn: _____

Educational Level: _____ Professional Designations: _____

Investigative Experience: _____ Yrs Other Organizations: _____

Completed Application Check \$150 Photograph 3 Letters of Recommendation Supporting Documentation

Background Codes Indicate your years of Investigative Background

<input type="checkbox"/> EDU ___ Education College Level	<input type="checkbox"/> INT ___ International	<input type="checkbox"/> MUN ___ Municipal Police/Sheriff
<input type="checkbox"/> FED ___ Federal Law Enforcement	<input type="checkbox"/> JOU ___ Journalism Investigate	<input type="checkbox"/> OJE ___ On-the-Job Experience
<input type="checkbox"/> GOV ___ Government	<input type="checkbox"/> MAR ___ Maritime	<input type="checkbox"/> PDO ___ Public Defender's Office
<input type="checkbox"/> INS ___ Insurance	<input type="checkbox"/> MIL ___ Military	<input type="checkbox"/> STA ___ State Police / Highway Patrol

Next to each background code add the number of years of experience using two digits. Examples: State Police experience for 12 years is STA12; Municipal Police or County Deputy Sheriff for 8 years is MUN08; On-the-Job Experience as a staff or independent investigator for 10 years is OJE10; College level education for 4 years is EDU04; Federal Law Enforcement for 1 year is FED01; Military Service for 2 years is MIL02.

Specialty Codes Indicate your Investigative Specialties

<input type="checkbox"/> ACC Traffic Accident / Reconstruction / Vehicle Homicide	<input type="checkbox"/> FIR Fire Investigations	<input type="checkbox"/> PMM Police Misconduct / Malpractice
<input type="checkbox"/> AST Asset Checks / Physical, Financial, Real Property	<input type="checkbox"/> FRA Forensic Accounting	<input type="checkbox"/> POL Polygraph, PSE
<input type="checkbox"/> AVN Aviation / General, Crash Investigation	<input type="checkbox"/> FRD Fraud, General	<input type="checkbox"/> PPS Process Service
<input type="checkbox"/> BKG Background Investigation / Pre-employment	<input type="checkbox"/> GEN General Investigations	<input type="checkbox"/> PRB Probate / Missing Heirs
<input type="checkbox"/> BOA Boating Accident	<input type="checkbox"/> HOM Homicide / Death Investigations	<input type="checkbox"/> PRD Product Liability
<input type="checkbox"/> CIV Civil / Legal Investigation, All Types	<input type="checkbox"/> IND Industrial Accidents / Environmental	<input type="checkbox"/> SEC Security Consulting
<input type="checkbox"/> COM Computer / Forensic, Fraud, Crime	<input type="checkbox"/> INS Insurance	<input type="checkbox"/> SKT Skip Trace, Locates
<input type="checkbox"/> COR Corporate / All Types	<input type="checkbox"/> MAL Malpractice / Medical, Nursing Home Abuse	<input type="checkbox"/> SUR Surveillance
<input type="checkbox"/> CRM Criminal Defense	<input type="checkbox"/> MIS Missing Persons	<input type="checkbox"/> SWM Swimming / Scuba Accidents
<input type="checkbox"/> DDR Drunk Driving Defense	<input type="checkbox"/> MRT Maritime / Accident, Cargo Handling	<input type="checkbox"/> TRP Trial Preparation
<input type="checkbox"/> DOC Document Examination / Handwriting Analysis	<input type="checkbox"/> NOT Notary Public	<input type="checkbox"/> VID Video / Forensic, Deposition, Interview
<input type="checkbox"/> DOM Domestic	<input type="checkbox"/> ORG Organized Crime	<input type="checkbox"/> WHT White Collar Crime
<input type="checkbox"/> DUD Due Diligence	<input type="checkbox"/> PHO Photography / Forensic	<input type="checkbox"/> WKR Worker Compensation
<input type="checkbox"/> EXP Executive Protection / Body Guard	<input type="checkbox"/> PIN Personal Injury	<input type="checkbox"/> WRG Wrongful Death

Please provide your employers for the last seven years starting with your current employer and working back. Attach a separate sheet if necessary to cover the period or to explain duties.

Current:
Employer: _____

Address: _____

Position: _____ **How Long:** _____ **Tel:** _____

Duties: _____

Previous Employers:
Employer: _____

Address: _____

Position: _____ **How Long:** _____ **Tel:** _____

Duties: _____

Employer: _____

Address: _____

Position: _____ **How Long:** _____ **Tel:** _____

Duties: _____

In signing this application, I attest the information contained herein, is true and accurate. I further understand the Florida Board of Certified Investigators, Inc. does not discriminate against any applicant based on race, creed, color, sex, age, religion or ethnic origin. The Florida Board of Certified Investigators, Inc. bases all decisions on documented experience, education and a demonstrable knowledge of private investigation techniques, Chapter 493 F.S., and State and Federal laws governing investigation and evidence.**

I also understand that by seeking this professional designation I am responsible for obtaining twenty (20) hours of continuing education credits every two (2) years to maintain this professional designation and required to submit all educational training with documentation to the FBCI annually for approval. I agree to be invoiced \$60 annually to cover the cost of the administration of my C.E.U. records from approved educational training attendance.

Signature

Date

**Applicants may submit any additional documentation they would like considered by the certifying body when determining an applicant's suitability for the professional designation of Florida Certified Investigator